9-19-2015

**Re: Monthly Newsletter**

Hello \_\_\_\_\_ & \_\_\_\_\_\_,

I hope you are all doing well there.

I wanted to make you aware of a free information service that you might find valuable.

My company produces a free once-a-month newsletter. We email to those of our Clients that we have on a subscription list. Most of them seem to enjoy the articles we include, nearly all of which are about architectural design and construction issues involving custom homes. There’s a lot to know before beginning to build a custom house and we seek to help our Clients understand as many of these issues as possible in bite-sized chunks through our newsletter. We think once a month is enough.

We are enjoying getting to know you better and we thought that you might like to start receiving our newsletter. You can unsubscribe in the future if you ever want to do so, my merely replying to the newsletter and indicating: “unsubscribe.” However, very few of our hundreds of subscribers do that, because the information provided from us includes facts that can only help you deal with situations you are sure to encounter during your project.

Also, please let me know when and if you’d like to discuss anything.  Our contact information is always at the bottom of all of our emails (below).

SIncerely,

Sam Wizard,  Architect     ArCH /NCARB

555-555-5555

MyEmail@MyEmail.com     |      www.my website.com

My company’s legal name. My license numbers